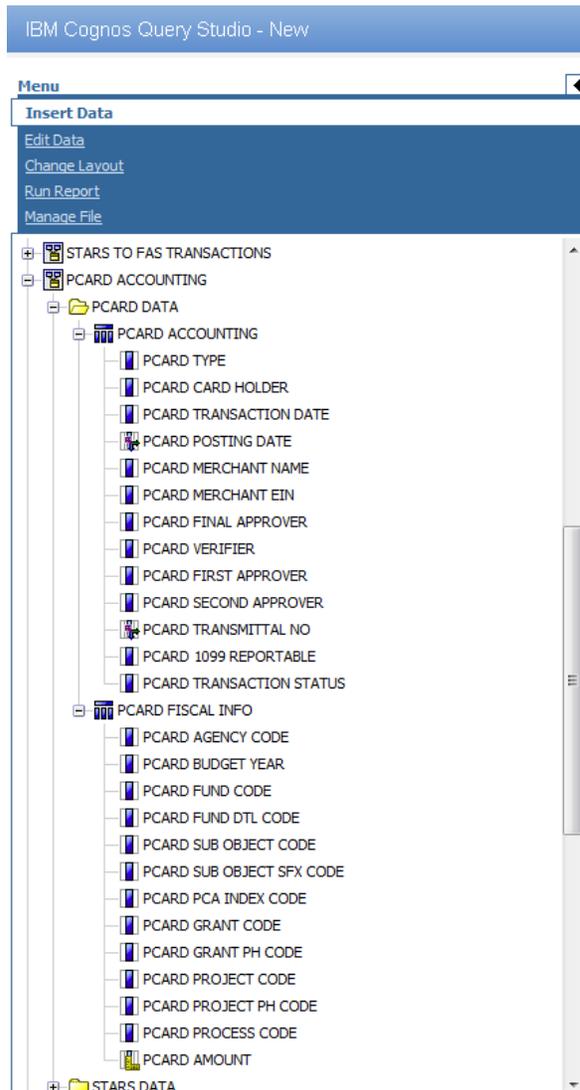

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P-CARD USER MANUAL

IBIS REPORTS

P-Card transaction reports are available in [IBIS](#). Fiscal as well as approval information from the P-Card application, and P-Card fiscal data that is in STARS, are available.

P-Card Advance and P-Card Liability reports are available in the State of Idaho Public Folders > Accounting > P-Card folder. The P-Card Liability reports will provide individual transaction details, but not the ending GL 2105 balances (use DAFR8160 in Online Reporting).



- PCARD SUMMARY
- PCARD TOTALS
 - AGENCY CODE
 - BUDGET YEAR
 - FUND CODE
 - FUND DETAIL CODE
 - GRANT CODE
 - GRANT PHASE CODE
 - POSTING DATE
 - POSTED IN STARS
 - NOT SENT TO STARS
 - SENT TO STARS
 - 28Z CODING