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# FAS SYSTEM MANAGEMENT GUIDE

## RP# TRANSACTION CODES – INACTIVATE A PRIOR YEAR ASSET

In-service date is in the prior fiscal year, regardless of when it was added – use Original Amount for RPx transaction.

### IEU #1

#### DAFR4473 FAS ONLINE POST REPORT – REMOVE ASSET ORIGINAL AMOUNT FROM FAS (RP#)

Posts RP# transaction to the FAS Property File. Posting is done at time of data entry. Posts to the Negative Adj field in FAS.

DAFR4473 1 210 210	RUN DATE: 10/15/13	TIME: 11.42	FAS													
10/15/13 (11.38)CYCLE 06170			VERSION 3.1													
	DEPARTMENT OF AGRICULTURE (210)		AGY PAGE 1													
	FAS ONLINE POST REPORT															
*****			RUN PAGE 4													
PROP NO	COMP	QTY	DESCRIPTION	CLASS	AGY	SFX	INSERV	CUR	DOC	DISP	MTH	DISP	%	TC	TRANS	AMOUNT
*****																
0000285921	00		TEST INACT PY PART DEPR					TESTPYIP			I	100		RP4		20,626.00

### DAFR4581 FAS GENERATED TO STARS ACCOUNTING TRANSACTIONS

RP# **generates STARS transactions** to reverse the original asset amount. In this example, since the 8GM has a reversal the program will switch the GLs shown here. It would debit 3002 (Invested in Capital Assets) and credit 1750 (Machinery and Equipment). An 8GM”R” is generated for governmental funds and the 8FM”R” is generated for proprietary funds. For proprietary funds, it would debit 3202 (Unrestricted Net Assets).

```

DAFR4581 1 210 210                                RUN DATE=10/15/13  TIME= 11.42.13 STARS
10/15/13 (11.38)  CYCLE 06170  PM OPEN  PP OPEN  PY CLOSED                                VERSION 3.1
                                DEPARTMENT OF AGRICULTURE (210)
                                FAS GENERATED TO STARS ACCOUNTING TRANSACTIONS DETAIL                                AGCY PAGE    5
                                AS OF 10/15/13
*****
----- FAS ----- ***** STARS *****
*****
PROP NO  COMP  TC  FUND/DTL  GLA  TC  RVS  FUND/DTL  GL  DR  GL  CR  BU  E/SOB  R/SOB  CUR  DOC  STARS  TRANS  AMOUNT
*****
0000285921/00  RP4 0332/06  1750 8GM  R  0700  1750  3002  AGAB  TESTPYIP  10/05/2013  20,626.00
    
```

### DAFR4461 FAS SYSTEM GENERATED TRANSACTIONS

RP# **generates FAS transaction** code RB# for the amount of prior year depreciation.

```

DAFR4461 1 210 210                                RUN DATE: 10/15/13  TIME: 11.42  FAS
10/15/13 (11.38)CYCLE 06170                                VERSION 3.1
                                DEPARTMENT OF AGRICULTURE (210)
                                FAS SYSTEM GENERATED TRANSACTION REPORT.
*****
*****PAGE: 4
PROP  COMP  SEQ  TRANS  PROP  ACQ/DISPOSITION  STWD ACCUM DEPR  AGY ACCUM DEPR  REPLACEMENT  SALVAGE
NO  NO  NO  CODE  TYPE  AMOUNT  AMOUNT  AMOUNT  AMOUNT  AMOUNT
*****
0000285921 00 0001  RB4  P  11,688.12  11,688.12  0.00  0.00  0.00
    
```

The **FAS and STARS transactions are then batched** to be processed in the next IEU.

Note: Though the transaction posts in FAS on the first IEU, it does not post to STARS until the second IEU.

## IEU #2

### DAFR7101 STARS TRANSACTION ACTIVITY – REMOVE ASSET ORIGINAL AMOUNT FROM STARS (8GM”R” OR 8FM”R”)

The generated 8GM”R” (or 8FM”R”) posts to STARS.

```

DAFR7101 1 210 210          131015 F 174          RUN DATE= 10/16/13  TIME= 11.40.08 STARS
10/16/13 (11.38)  CYCLE 06171          DEPARTMENT OF AGRICULTURE (210)
                                          TRANSACTION ACTIVITY          PAGE 15
                                          AS OF 10 16 13
*****
AGENCY BATCH DATE TYPE NUMBER STATUS EDIT IND EFFECTIVE DATE  DISM  OPER-ID BFY  ENTERED COUNT          ENTERED AMOUNT
APPROVAL LEVELS:  ID1 ID2 ID3 ID4 ID5 ID6 ID7 ID8 ID9  REQUIRED LEVEL  USER LEVEL
*****
SEQNO  TC  M  R  CUR-DOC-NO  EFF-DATE  DOC-DATE  DMI  INDX  EXSOB/DT  EMLPLCLAS  FABC  REVSQB/DT  PCA  TASK  FAC  2AGY  LOC  TRANSACTION AMOUNT
REF-DOC-NO  PROJ/PH  GRANT/PH  FUND/DT  BUNIT  GLA  SUBSID  GI  WARRANT-NO  INVOICE NUM  F/O  DUE-DATE  NET AMOUNT
BFY  VENDOR NO/SFX  VENDOR NAME          INVOICE DESCRIPTION          MULTIPURP          CI  PROPERTY NO  COMP
*****
00164  8GM  R  TESTPYIP 64  131005          0700  AGAB  1750          20,626.00
14          0000285921  00

```

### DAFR4472 FAS BATCH POST REPORT – REMOVE PRIOR YEAR DEPRECIATION IN FAS (RB#)

Posts RB# transaction to the FAS Property File. Posting is done when the Batch is processed in the IEU. Posts the prior year depreciation to the Positive Adj field, and moves the Stwd Accum Depr to the Stwd Lqtd Depr field in FAS.

```

DAFR4472 1 210 210          RUN DATE: 10/16/13  TIME: 11.41  FAS
10/16/13 (11.38)CYCLE 06171          DEPARTMENT OF AGRICULTURE (210)          VERSION 3.1
                                          FAS BATCH POST REPORT          AGY PAGE 1
*****
*****RUN PAGE 4
PROP NO  COMP  QTY  DESCRIPTION          CLASS  AGY  SFX  INSERV  CUR  DOC  DISP  MTH  DISP  %  TC  TRANS AMOUNT
*****
0000285921  00          RB4          11,688.12

```

### DAFR4581 FAS GENERATED TO STARS ACCOUNTING TRANSACTIONS

RB# generates STARS transactions to reverse the prior year depreciation amount. In this example, since the 8GI has an “R” reversal, the program will switch the GLs shown here. It would debit 1760 (Accum Depreciation-M&E) and credit 3002 (Invested in Capital Assets). An 8GI”R” is generated for governmental funds and the 8FI”R” is generated for proprietary funds. For proprietary funds, it would credit 3202 (Unrestricted Net Assets).

```

DAFR4581 1 210 210                                RUN DATE=10/16/13  TIME= 11.41.39 STARS
10/16/13 (11.38)  CYCLE 06171  PM OPEN  PP OPEN  PY CLOSED                                VERSION 3.1
                                DEPARTMENT OF AGRICULTURE (210)
                                FAS GENERATED TO STARS ACCOUNTING TRANSACTIONS DETAIL          AGCY PAGE    1
                                AS OF 10/16/13
*****
----- FAS ----- ***** STARS *****
*****
PROP NO  COMP  TC  FUND/DTL  GLA  TC  RVS  FUND/DTL  GL  DR  GL  CR  BU  E/SOB  R/SOB  CUR  DOC  STARS  TRANS  AMOUNT
*****
0000285921/00  RB4 0332/06  1760 8GI  R  0700  3002  1760  AGAB  TESTPYIP  10/15/2013  11,688.12
*****
                                *****RUN PAGE    3

```

### DAFR4461 FAS SYSTEM GENERATED TRANSACTIONS

RB# generates FAS transaction code RQ# for the amount of current year depreciation, if any.

```

DAFR4461 1 210 210                                RUN DATE: 10/16/13  TIME: 11.41  FAS
10/16/13 (11.38)CYCLE 06171                                VERSION 3.1
                                DEPARTMENT OF AGRICULTURE (210)
                                FAS SYSTEM GENERATED TRANSACTION REPORT.
*****
*****PAGE: 2
PROP  COMP  SEQ  TRANS  PROP  ACQ/DISPOSITION  STWD ACCUM DEPR  AGY ACCUM DEPR  REPLACEMENT  SALVAGE
NO    NO    NO   CODE   TYPE  AMOUNT           AMOUNT           AMOUNT           AMOUNT           AMOUNT
*****
0000285921 00 0001  RQ4    P     0.00           687.53           0.00           0.00           0.00
*****

```

The FAS and STARS transactions are then batched to be processed in the next IEU.  
Note: Though the transaction posts in FAS on the second IEU, it does not post to STARS until the third IEU.

### IEU #3

## DAFR7101 STARS TRANSACTION ACTIVITY - REMOVE ASSET PRIOR YEAR DEPRECIATION FROM STARS (8GI"R" OR 8FI"R")

The generated 8GI"R" (or 8FI"R") posts to STARS.

DAFR7101 1 210 210										131016 F 172		RUN DATE= 10/17/13		TIME= 10.39.56 STARS					
10/17/13 (10.38)										CYCLE 06172				VERSION 3.1					
DEPARTMENT OF AGRICULTURE (210)										TRANSACTION ACTIVITY		PAGE		1					
AS OF 10 17 13																			
*****																			
AGENCY	BATCH	DATE	TYPE	NUMBER	STATUS	EDIT	IND	EFFECTIVE	DATE	DISM	OPER-ID	BFY	ENTERED	COUNT	ENTERED	AMOUNT			
APPROVAL LEVELS: ID1 ID2 ID3 ID4 ID5 ID6 ID7 ID8 ID9										REQUIRED LEVEL		USER LEVEL							
SEQNO	TC	M	R	CUR-DOC-NO	EFF-DATE	DOC-DATE	DMI	INDX	EXSOB/DT	EMPLCLAS	FABC	REVSOB/DT	PCA	TASK	FAC	2AGY	LOC	TRANSACTION	AMOUNT
REF-DOC-NO PROJ/PH GRANT/PH FUND/DT BUNIT GLA SUBSID GI WARRANT-NO										INVOICE NUM		F/O		DUE-DATE		NET AMOUNT			
BFY VENDOR NO/SFX VENDOR NAME										INVOICE DESCRIPTION		MULTIPURP		CI		PROPERTY NO COMP			
*****																			
00009	8GI	R	TESTPYIP	09	131015													11,688.12	
						0700	AGAB	1760										0.00	
14																		0000285921	00

## DAFR4472 FAS BATCH POST REPORT – REMOVE CURRENT YEAR DEPRECIATION IN FAS (RQ#)

Posts RQ# transaction to the FAS Property File. Posting is done when the Batch is processed in the IEU. Posts the removal of current year depreciation from the Stwd Accum Depr and Agy Accum Depr fields in FAS.

DAFR4472 1 210 210										RUN DATE: 10/17/13		TIME: 10.41		FAS		
10/17/13 (10.38)CYCLE 06172														VERSION 3.1		
DEPARTMENT OF AGRICULTURE (210)										FAS BATCH POST REPORT		AGY PAGE		1		
*****														RUN PAGE		
*****														2		
PROP NO	COMP	QTY	DESCRIPTION	CLASS	AGY	SFX	INSERV	CUR	DOC	DISP	MTH	DISP	%	TC	TRANS	AMOUNT
*****																
0000285921	00													RQ4		687.53

## DAFR4581 FAS GENERATED TO STARS ACCOUNTING TRANSACTIONS

RQ# generates STARS transactions to reverse the current year depreciation amount. In this example, since the 8GN has an “R” reversal, the program will switch the GLs shown here. It would debit 1760 (Accum Depreciation-M&E) and credit 4600 (GAAP Expenses). An 8GI”R” is generated for governmental funds and the 8FI”R” is generated for proprietary funds.

DAFR4581 1 210 210													RUN DATE=10/17/13		TIME= 10.41.27		STARS	
10/17/13 (10.38) CYCLE 06172 PM OPEN PP OPEN PY CLOSED																	VERSION 3.1	
DEPARTMENT OF AGRICULTURE (210)																		
FAS GENERATED TO STARS ACCOUNTING TRANSACTIONS DETAIL																	AGCY PAGE 1	
AS OF 10/17/13																	*****RUN PAGE 2	
***** STARS *****																	STARS	
PROP NO	COMP	TC	FUND/DTL	GLA	TC	RVS	FUND/DTL	GL DR	GL CR	BU	E/SOB	R/SOB	CUR DOC	EFF DATE	TRANS AMOUNT			
0000285921/00	RQ4	0332/06	1760	8GN	R	0700	4600	1760	AGAB	6880			TESTPYIP	10/16/2013	687.53			

The STARS transactions are then batched to be processed in the next IEU.

Note: Though the transaction posts in FAS on the third IEU, it does not post to STARS until the fourth IEU.

## IEU #4

### DAFR7101 STARS TRANSACTION ACTIVITY - REMOVE ASSET CURRENT YEAR DEPRECIATION FROM STARS (8GN"R" OR 8FN"R")

The generated 8GI"R" (or 8FI"R") posts to STARS.

DAFR7101 1 210 210															131017 F 172		RUN DATE= 10/18/13		TIME= 10.54.58		STARS	
10/18/13 (10.53)															CYCLE 06173						VERSION 3.1	
DEPARTMENT OF AGRICULTURE (210)															TRANSACTION ACTIVITY						PAGE 1	
AS OF 10 18 13																						
*****																						
AGENCY	BATCH	DATE	TYPE	NUMBER	STATUS	EDIT	IND	EFFECTIVE	DATE	DISM	OPER-ID	BFY	ENTERED	COUNT	ENTERED	AMOUNT						
APPROVAL LEVELS: ID1 ID2 ID3 ID4 ID5 ID6 ID7 ID8 ID9															REQUIRED	LEVEL	USER	LEVEL				
SEQNO	TC	M	R	CUR-DOC-NO	EFF-DATE	DOC-DATE	DMI	INDX	EXSOB/DT	EMPLCLAS	FABC	REVSQB/DT	PCA	TASK	FAC	2AGY	LOC	TRANSACTION	AMOUNT			
REF-DOC-NO	PROJ/PH	GRANT/PH	FUND/DT	BUNIT	GLA	SUBSID	GI	WARRANT-NO	INVOICE	NUM	F/O	DUE-DATE	NET	AMOUNT	PROPERTY	NO	COMP					
BFY	VENDOR	NO/SFX	VENDOR	NAME	INVOICE	DESCRIPTION	MULTIPURP	CI														
*****																						
210	131017	F		172	R		1		131017	7	FAS	14	00001					687.53				
								FAS			7											
00001	8GN	R	TESTPYIP	01	131016			0700	AGAB	1760								687.53				
	14																	0.00				
																		0000285921	00			

It takes four IEU's (nightly processing) to fully complete the prior year inactivate.

#### FAS PROPRTY FILE – PY:

ORIGINAL AMOUNT:	20,626.00	POSITIVE ADJ	:	0.00
STWD ACCUM DEPR:	11,688.12-	NEGATIVE ADJ	:	0.00
DISPOSITIONS	:	SALVAGE VALUE	:	0.00
GAIN AMOUNT	:	REPLCMNT VALUE	:	20,626.00
LOSS AMOUNT	:	AGY DISP ADJ	:	0.00
STWD LQDTD DEPR:	0.00	AGY ACCUM DEPR	:	11,688.12-
STWD BOOK VALUE:	8,937.88	AGY BOOK VALUE	:	8,937.88

FAS PROPERTY FILE (BEFORE):

ORIGINAL AMOUNT:	20,626.00	POSITIVE ADJ :	0.00
STWD ACCUM DEPR:	12,375.65-	NEGATIVE ADJ :	0.00
DISPOSITIONS :	0.00	SALVAGE VALUE :	0.00
GAIN AMOUNT :	0.00	REPLCMNT VALUE :	20,626.00
LOSS AMOUNT :	0.00	AGY DISP ADJ :	0.00
STWD LQDTD DEPR:	0.00	AGY ACCUM DEPR :	12,375.65-
STWD BOOK VALUE:	8,250.35	AGY BOOK VALUE :	8,250.35

CY depreciation (12,375.65 CM – 11,688.12 PY = \$687.53)

FAS PROPERTY FILE (AFTER):

ORIGINAL AMOUNT:	20,626.00	POSITIVE ADJ :	11,688.12
STWD ACCUM DEPR:	0.00	NEGATIVE ADJ :	20,626.00-
DISPOSITIONS :	0.00	SALVAGE VALUE :	0.00
GAIN AMOUNT :	0.00	REPLCMNT VALUE :	20,626.00
LOSS AMOUNT :	0.00	AGY DISP ADJ :	0.00
STWD LQDTD DEPR:	11,688.12-	AGY ACCUM DEPR :	11,688.12-
STWD BOOK VALUE:	0.00	AGY BOOK VALUE :	0.00

## T-ACCOUNTS

		Gov/Prop								
		<u>FAS TC</u>	<u>STARS TC</u>	<u>17xx (asset GL)</u>	<u>17xx (depr GL)</u>	<u>4600 (GAAP Exp)</u>		<u>3202 (Unrestr Net Assets)</u>		<u>3002 (Inv in Cptl Assets)</u>
Orig Amt	A0#,AP#,or AS#	8GD/8FD		20,626.00				20,626.00		
CY Depr (PY)	D0#	8GG/8FG			11,688.12	11,688.12				
FYE close						20,626.00	11,688.12		11,688.12	20,626.00
		after FYE close:		20,626.00				0.00		8,937.88
CY Depr (CY)	D0#	8GG/8FG			687.53	687.53				
		at time of inactivate		20,626.00		687.53				8,937.88
<b><i>RP# Inactivate:</i></b>										
vs Orig Amt	RP#	8GM"R"/8FM"R"		20,626.00					20,626.00	
vs PY Depr	RB#	8GI"R"/8FI"R"			11,688.12					11,688.12
vs CY Depr	RQ#	8GN"R"/8FN"R"			687.53		687.53			
		after inactivate		0.00		0.00		0.00		0.00