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STARS SYSTEM MANAGEMENT GUIDE

SYSTEM MANAGEMENT TABLE

INTRODUCTION

STARS is designed to provide flexible accounting capabilities to meet the various needs of agency users. Flexibility is achieved by using tables to define classification codes, edits and various processing decisions. The System Management Table gives high-level system users control over the system operations and functions.

This chapter describes the System Management Table, the settings required in the data element fields, how to change the settings, and the various system operations and functions controlled by the settings.

This chapter is intended for use by those individuals identified as being responsible for the day-to-day control of system operations and that have a high level of training and understanding of the various system operations and requirements.

The Bureau Chief in charge of daily operations of STARS maintains the System Management (SM) Table. By making online changes to this table, the Bureau Chief has system level control over the day-to-day processing. The SM Table maintains a variety of information regarding:

- Accounting periods that are available for posting.
- System level process control indicators and dates.

The various elements of System Management Table are described below.

CONTROL KEY

The control key is not shown on the SM Table and identifies the single record contained in the SM Table. The control key consists of a record number identifier that is always set to a value of '1'. The control key cannot be changed, nor can a second System Management Table record be added.

INFORMATION ELEMENTS

The information elements in the SM Table provide system level control of processing. These include:

- Current Indicators
- Prior Indicators
- Reporting Indicators
- Control Indicators
- Processing Cycle Information

The elements in each of these areas are described in the following pages.

Table 2-1

VERSION 3.1		STARS--SYSTEM MANAGEMENT TABLE		S097
FUNCTION: (C=CHANGE)				
CURRENT INDICATORS:		CONTROL INDICATORS:		
FISCAL YEAR	09	NEXT AVAILABLE WARRANT NUMBER	122458556	
FISCAL MONTH	03	WARRANT DUE PRINT DATE	091208	
PERIOD	01	WARRANT RUN	Y	
EFFECTIVE DATE	091208	NEXT AVAILABLE ELECTRONIC DEPOSIT #	013211140	
PRIOR INDICATORS:		WARR CNTL PURGE/ACTIVATE RUN IND	N	
FISCAL YEAR	08	LABOR DISTRIBUTION RUN	N	
OPEN/CLOSE	N	YEAR END CLOSING RUN	N	
FISCAL MONTH	02	ROLLOVER RUN	N	
OPEN/CLOSE	N	COST ALLOCATION RUN	N	
PERIOD	04	GRANT/PROJ BILLING RUN	N	
OPEN/CLOSE	N	RECURRING TRANS RUN	Y	
EFFECTIVE DATE	091108	FIXED ASSET REVALUATION RUN	Y	
REPORTING INDICATORS:		FIXED ASSET BATCH RUN	Y	
WK Y PD N MT N		FIXED ASSET MASS CHANGE/FUNDING	Y	Y
QT N YR N		ONLINE AVAILABLE: STARS	Y	FAS Y
		PROCESSING CYCLE INFORMATION:		
		CURRENT: DATE 091108 TIME 20:00	CYCLE 04839	
PRIOR YEAR ENC (Y/N): Y		PRIOR: DATE 091108 TIME 19:10	CYCLE 04838	
		INTERRUPT:	ACTIVE	

CURRENT INDICATORS

The Current Indicators area of the table displays the current fiscal year, fiscal month, period and effective date being used by the system. These indicators are automatically updated by the system based on information contained in Descriptor Table 61 (D61) – Date Control. At the conclusion of each Input, Edit and Update (IEU), the Next Effective Date from the D61 Table is used to update the values in the SM Table for the next processing day. The current indicators can be updated manually, if necessary. If a manual update is required, it should be performed prior to starting of the new day's processing.

The data elements in this area are:

- Current Fiscal Year - identifies the current fiscal year used in the next IEU.
- Current Fiscal Month – identifies the current fiscal year used in the next IEU.
- Current Fiscal Period - identifies the fiscal period or quarter to which the current effective date belongs.
- Current Effective Date - identifies the date that the system is currently using. The execution of month end, period end, and year-end processing is based on this date and indicators in the 'D61' Table. The generation of financial reports requested for a specific date is also based on the current effective date.

Each possible Current Effective Date is established in the Descriptor Table 61 (D61) – Date Control. Information on the D61 includes period, month, quarter or year-end indicators, the Julian Fiscal Date, and the next effective date to be used on the SM Table at the end of the IEU. The date can be set manually on the SM table. However, extreme care must be used to ensure that the periods, months, and years open are consistent with the date. See the Statewide Descriptor Table Chapter for additional information on the Date Control Table (D61).

PRIOR INDICATORS

The Prior Indicators area of the table displays and controls whether the prior period, month and year are open for or closed to processing. The indicators are updated automatically by the system, but can be changed manually. Manual changes normally are only done during the fiscal year end close weekend. The data elements in this area include:

- Prior Fiscal Year - displays the fiscal year prior to the current fiscal year.
- Prior Fiscal Year Open/Close - controls whether the prior fiscal year is open (Y), or closed (N) for posting transactions.
- Prior Fiscal Month - displays the fiscal month prior to the current fiscal month.
- Prior Fiscal Month Open/Close - controls whether the prior fiscal month is open (Y), or closed (N) for posting transactions.
- Prior Fiscal Period - displays the fiscal period prior to the current fiscal period.
- Prior Fiscal Period Open/Close - controls whether the prior fiscal period is open (Y), or closed (N) for posting transactions.
- Prior Effective Date - displays the prior effective date that the system processed.

REPORTING INDICATORS

This area of the table contains indicators that control when certain categories of reports are to be generated. For example, if the MT (Month) Indicator is set to 'Y' (Yes), then all report requests on the Report Request Table (SO91) with a Report Generate Date of 'Month' will be generated. Valid indicators are 'Y' for run this report request or 'N' for

do not run this report request. The reporting time periods contained in this area of the table are:

- **WK** (Week) – controls running of reports with a report generate date of WEEK.
- **PD** (Period) – controls running of reports with a report generate date of PERIOD. However, it is not used due to incompatibility with the On-line Reporting application.
- **MT** (Month) – controls running of reports with a report generate date of MONTH.
- **QT** (Quarterly) – controls running of reports with a report generate date of QUARTR.
- **YR** (Year) - controls running of reports with a report generate date of YEAR.

Report requests on the Report Request Table (SO91) with a Report Generate Date of 'Daily' are automatically generated with each IEU. Reports with Report Generate Date of a specific date are automatically generated during the IEU on that date and that date only.

PRIOR YEAR ENCUMBRANCE INDICATOR

Prior Year Enc – controls when transactions for prior year encumbrances may be entered or posted against. This indicator is set to 'N' from July 1 until the fiscal year end close process has been completed. At that time it is returned to its normal 'Y' setting.

CONTROL INDICATORS

The Control Indicators are checked by various STARS subsystems and control when the subsystem is to be executed, or to obtain information required for the subsystem to process. The control indicators include:

- **Next Available Warrant Number** – displays the first available warrant number to be used in the next warrant writing cycle. The system automatically updates the field at the end of each batch warrant writing process. The Warrant Number should not normally be changed online. Any exceptions should be very carefully evaluated prior to the change and involve appropriate personnel from all Divisions.
- **Warrant Due Print Date** – controls the date for which transactions in the warrant write file are selected for warrant or EFT generation. As transactions post to the warrant write file during the nightly IEU, the system automatically posts the current effective date as the Due Date on each transaction - unless the transaction already has a Due Date on it. Transactions with Due Dates that are the same as or prior to the Warrant Due Print Date are selected for warrant or EFT generation. The Warrant Due Print Date is automatically updated each cycle with the current effective date. For additional information see the [Warrants and Cancellations](#) chapter of the STARS Manual.

- Warrant Run Indicator – controls when or if the warrant writing process will execute in the next IEU. The system checks this indicator at the beginning of the batch warrant writing process to determine if Warrants or EFTS will be generated in this IEU. Since warrants or EFTS are usually generated every IEU, this indicator should be left at ‘Y’. The Warrant Run Indicator is manually changed to ‘N’ during the fiscal year end weekend processing.
- Next Available Electronic Deposit # - displays the first electronic deposit number available to be used in the next warrant writing cycle. This field is updated by the system and cannot be changed online.
- Warrant Control Purge/Active Run Indicator – Controls when the process to purge warrants from the warrant control file (S047) should execute. Warrants are purged on the second workday of each month. When a warrant has a status of redeemed or cancelled and a status date four month prior to the current date, it is purged from the Warrant Control File. The actual purge date used is entered on the D60 – Purge Control Date for WC. The indicator on the SM Table is automatically set back to 'N' by the system at the end of cycle. This indicator is not used in the fiscal year end stale dated warrant cancellation process. Both updating of the D60 and the setting of the Purge Indicator are scheduled in ESP, a scheduling program used by the Computer Service Center. ESP triggers the running of specific jobs that then update the D60 and set the Purge Indicator on the SM Table.
- Labor Distribution Run - controls when the interface transactions generated by the Employee Information System (EIS) processing should be interfaced to STARS. ESP systematically triggers the update of this indicator whenever it validates that EIS’s final payroll jobs have successfully run.
- Year End Closing Run Indicator - **The State of Idaho does not utilize this indicator in FYE processing.**
- Rollover Run Indicator – controls when the batch rollover process will execute. The rollover run process opens the next month, period, or year. Effective August 2006, the updating of the Rollover Run Indicator is scheduled in ESP, a scheduling program used by the Computer Service Center. ESP triggers the running of specific jobs that then update the Rollover Run Indicator to ‘Y’ on the last workday of each month.
- Cost Allocation Run Indicator – **The State of Idaho does not utilize the STARS Cost Allocation Subsystem.**
- Grant/Project Billing Run Indicator - **The State of Idaho does not utilize the STARS Grant/Project Billing Subsystem.**
- Recurring Transaction Run Indicator – controls when the batch recurring transaction process will execute. Since recurring transactions can be generated at any time by an agency, the indicator is normally set to ‘Y’.
- Fixed Asset Revaluation Run – controls when the batch Fixed Asset Revaluation process will execute. Since agencies control the timing of running the fixed asset revaluations, the indicator is normally set to 'Y'.

- Fixed Asset Batch Run Indicator – controls when the batch Fixed Asset process will execute. The indicator is normally set to 'Y'.
- Fixed Asset Mass Change/Funding Indicators - Since agencies control the timing of changing data elements through this function, these indicators are normally set to 'Y'.
- Online Available – controls when the online system is available. The Online System Indicator is automatically set to 'N' when the system batch processes in the IEU are being run. Careful analysis must be performed if a batch process is not completed during the night. Data processing analysts should be consulted to determine if new transactions may be entered. If the batch processing completes successfully, the system will set the indicator to 'Y'. This indicator may manually be set to 'N' under those circumstances when it is necessary for SCO to review certain information prior to allowing agencies access to the system. The use of special operator IDs will allow access to the system, but with limited functions. For example table maintenance can be performed and transactions reviewed, but no new transactions may be entered.

PROCESSING CYCLE INFORMATION

This area of the table contains current and prior processing cycle information. This data is updated by the system during batch update to verify that the correct versions of the Master Files are being used. Information provided includes the Current Processing Cycle Date/Time. This identifies the date and time at the beginning of the current system processing cycle.

- Current Processing Cycle Date/Time - identifies the beginning of the current system processing cycle.
- Current Cycle Number - identifies current system processing cycle by number.
- Prior Processing Cycle Date/Time - identifies the ending of the prior system processing cycle.
- Prior Cycle Number - identifies the prior system processing cycle by number.

This information is automatically updated by the system and cannot be set or changed manually.

SYSTEM MANAGEMENT ELEMENTS

This section explains the SM Table entries related to the following STARS subsystems:

- Warrant Writing
- Labor Distribution
- Year End Closing
- Rollover Run
- Recurring Transactions
- Fixed Assets

WARRANT WRITING

The Warrant Run Indicator controls when the Batch Warrant Writing System is to be run. The SM Table contains a Warrant Run Indicator and a Warrant Due Print Date. In order to run the batch warrant process, the Warrant Run Indicator must be set to 'Y' (Yes).

As mentioned previously, as transactions post to the warrant write file during the nightly IEU, the system automatically posts the current effective date as the Due Date on each transaction - unless the transaction already has a Due Date on it. Transactions with Due Dates that are the same as or prior to the Warrant Due Print Date are selected for warrant or EFT generation. The Warrant Due Print Date is automatically updated each cycle with the current effective date. For additional information see the [Warrants and Cancellations](#) chapter of the STARS Manual.

LABOR DISTRIBUTION

The Labor Distribution process interfaces accounting transactions from EIS to STARS in 'G' batches. The transactions post personnel costs to the necessary levels of the agency by index, PCA, budget unit, funding source, grant/phase, project/phase and subobjects.

Processes within Statewide Payroll control when the payroll transactions are to be interfaced to STARS. ESP (a scheduling program used by the Computer Service Center) systematically triggers the job that updates the Labor Distribution Run Indicator whenever it validates that EIS's final payroll jobs have successfully run. After ESP completes that validation, it executes a system order to set the Labor Distribution Run Indicator to 'Y' (Yes) and the Labor Distribution process runs. At the end of each labor distribution process, the indicator is automatically re-set to 'N'.

YEAR END CLOSING

The Year End Closing Run Indicator is not used during the fiscal year end closing process that occurs the weekend following at least 8 workdays in July. Additional information on fiscal year end closing process can be accessed by SCO personnel at: `g:\STARS\FiscalYearEnd\FYE#####_Instructions.doc`.

ROLLOVER RUN

The updating of the Rollover Run Indicator is scheduled in ESP, a scheduling program used by the Computer Service Center. ESP triggers the running of specific jobs that then update the Rollover Run Indicator to 'Y' on the last workday of each month. The Period, Month, and Year End rollovers are based on the Period, Month and Year End indicators recorded in the D61 Table. When the process is run, the system checks the D61 Table to determine which type of rollover should be performed.

As appropriate, the monthly rollover process rolls the current period/month to the prior period/month and opens the next period/month.

For example, on March 31, the Current Indicators will show as:

FISCAL MONTH	09 (March)
PERIOD	03 (January 1 – March 31)

Prior Indicators will show as:

FISCAL MONTH	08 (February)
PERIOD	03 (January 1 – March 31)

After the rollover process runs, Current Indicators will show as:

FISCAL MONTH	10 (April)
PERIOD	04 (April 1 – June 30)

Prior Indicators will show as:

FISCAL MONTH	09 (March)
PERIOD	03 (January 1 – March 31)

At this time, both the new prior period/month and the current period/month are open and available for transaction processing. The new prior period/month will close when the reports for that period/month are run.

Year End rollover is run when the rollover indicator is set to 'Y' and the D61 Table entry for the last workday of the fiscal year contains 'Y' in the 'end of year' field. In addition to rolling the month and period, the year end rollover will also open a new fiscal year. The changes that occur during yearend rollover are:

- The prior period/month (period 3, month 11) are removed as Prior Indicators on the SM.
- Period 4/month 12 become the prior period/month.
- Period 1/month 1 become current period/month.
- The adjustment period/month (period 4/month 13) is opened and is available for posting of adjustments and fiscal year end close transactions. Month 13 is never displayed on the SM table. However, the adjustment date of 0630YY is recorded on the D61 and is used for a variety of fiscal yearend closing transactions.

After the year end rollover, transactions can be coded to three months. For example, transactions coded with a 6-30-08 effective date will post to June (prior month) and to period 4. Transactions coded with a 7-1-08 effective date post to July (current month) and to period 1. Fiscal year end related adjustments (both system generated and manually calculated use an effective date of 6-31-08 which will post to month 13 and period 4. During the time when both fiscal years are open, data entry personnel must specify which fiscal year and be very careful to use appropriate effective dates.

RECURRING TRANSACTIONS

The Recurring Transactions subsystem provides for automatic posting of recurring type transactions. STARS has the capability of storing fixed schedules that are used to periodically generate transactions. The recurring transaction process selects transactions to be generated based on transaction schedules established in the Recurring Transaction Table and the Recurring Transaction Request Table. For additional information, see the [Recurring Transaction](#) document.

The Recurring Transaction Run Indicator in the SM Table controls when the Recurring Transaction subsystem will run. Since agencies personnel determine when to process their transactions, the indicator is normally set to 'Y' (Yes). During fiscal yearend processing the indicator is set to 'N' (No).

FIXED ASSETS

There are five indicators in the SM Table related to fixed assets:

- Fixed Asset Revaluation Run
- Fixed Asset Batch Run
- Fixed Asset Mass Change/Funding (Two separate indicators)
- FAS Online Available

The Fixed Asset Revaluation Run Indicator controls the execution of the fixed asset program that generates replacement values based on a user-defined percentage for a range or set of ranges of class codes. Since agency personnel determine when to revalue their assets, the indicator is normally set to 'Y' (Yes). During fiscal yearend processing the indicator is set to 'N' (No).

The Fixed Asset Batch Run Indicator controls when the FAS portion of the IEU will execute. Transactions are both received from and generated to STARS. The indicator is normally set to 'Y' (Yes). During fiscal yearend processing the indicator is set to 'N' (No).

The Fixed Asset Mass Change Run Indicator controls the execution of the fixed asset program that generates mass changes for certain groups of non-financial data elements tied to property records which have already posted to the FAS Property File. Since agency personnel determine when to do a mass change on their assets, the indicator is

normally set to 'Y' (Yes). During fiscal yearend processing the indicator is set to 'N' (No).

The Fixed Asset Funding Run Indicator (just to the right of the Mass Change indicator) controls the execution of the fixed asset program that generates changes for certain groups of financial data elements tied to property records which have already posted to the FAS Property File. Since agency personnel with the assistance of SCO personnel determine when to do a funding change on their assets, the indicator is normally set to 'Y' (Yes). During fiscal yearend processing the indicator is set to 'N' (No).

The FAS Online Available Indicator is normally set to 'Y' (Yes) throughout the fiscal year. The indicator is set to 'N' (No) on the first workday of a new fiscal year and re-set to 'Y' (Yes) after successful completion of the fiscal yearend close processing. All of the FAS processing continues during the no access period. However, agency personnel are prevented from working items in the FAS Hold File during the time to prevent conflicting dates from trying to post.

For additional information on FAS, see the [FAS User Manual](#).

SYSTEM MANAGEMENT TABLE INSTRUCTIONS

<u>Data Element</u>	<u>Description</u>
FUNCTION	C - CHANGE a record

CURRENT INDICATORS

<u>Data Element</u>	<u>Description</u>
CURRENT FISCAL YEAR	Two digit Current Fiscal Year. Displays the Current Fiscal Year used in system processing. Fiscal year July 1, 2008 through June 30, 2009, is fiscal year '09'. The yearend rollover process automatically adds one to the current fiscal year. The Current Fiscal Year is not normally changed manually.
CURRENT FISCAL MONTH	Two digit Current Fiscal Month. 01 – July through 12 - June Displays the Current Fiscal Month used by system processing. The month end rollover updates the Current Fiscal Month based on entries in the D61 table and automatically prepares the system for the new month. The yearend rollover process sets the Current Fiscal Month to '01'. The Current Fiscal Month is not normally changed manually.

Data Element	Description
CURRENT FISCAL PERIOD	<p>Two digit Current Fiscal Period.</p> <p>01 - Period 1 through 04 - Period 4</p> <p>Displays the Current Fiscal Period the system uses to process. The period end rollover updates the current fiscal period based on entries in the D61 table and automatically prepares the system for the new period. The yearend rollover sets the current fiscal period to '01'.</p> <p>The Current Fiscal Period is not normally changed manually.</p>
CURRENT EFFECTIVE DATE	<p>Six digit Current Effective Date (MMDDYY format).</p> <p>Displays the date used by system processing. This date is normally the current date (if during the normal work week), but may be set to any date in the D61 Table. The last program in the processing cycle retrieves the Next Effective Date from the D61 Table and places it in this field to prepare for the next day's processing.</p> <p>The Current Effective Date is not normally changed manually.</p>

PRIOR INDICATORS

Data Element	Description
PRIOR FISCALYEAR	<p>Two digit Prior Fiscal Year.</p> <p>Prior Fiscal Year must equal Current Fiscal Year minus one. The yearend rollover process automatically moves the Current Fiscal Year to the Prior Fiscal Year.</p> <p>The Prior Fiscal Year is not normally changed manually.</p>
PRIOR FISCALYEAR OPEN/CLOSE	<p>One character Prior Fiscal Year Open/Close indicator:</p> <p>Y - Prior Fiscal Year Open</p> <p>N - Prior Fiscal Year Closed</p> <p>Controls when the Prior Fiscal Year is open for processing. In order for accounting transactions to post to the prior year, the prior fiscal year must be open for processing. The yearend rollover process sets the prior fiscal year open indicator to 'Y' Prior Fiscal Year Open.</p> <p>The Prior Fiscal Year Open/Close is not normally changed manually.</p>

Data Element	Description
PRIOR FISCAL MONTH	<p>Two digit Prior Fiscal Month</p> <p>01 – July through 12 - June</p> <p>Displays the Prior Fiscal Month. The Prior Fiscal Month must equal the Current Fiscal Month minus one except when the Current Fiscal Month equals '01' in which case the Prior Fiscal Month must equal '12'. The month end rollover moves the Current Fiscal Month value into the Prior Fiscal Month. The yearend rollover sets the Prior Fiscal Month to '12'.</p> <p>The Prior Fiscal Month is not normally changed manually.</p>
PRIOR FISCAL MONTH OPEN/CLOSE	<p>One character Prior Fiscal Month Open/Close indicator:</p> <p>Y - Prior Fiscal Month Open</p> <p>N - Prior Fiscal Month Closed</p> <p>Controls when the Prior Fiscal Month is open for processing. In order for accounting transactions to post to the prior month, the prior fiscal month must be open for processing. When Monthly reports run, this indicator is systematically re-set to 'N' (No).</p> <p>The Prior Fiscal Month Open/Close automatically sets to 'Y' (Yes) during the month end roll, is automatically set to 'N' (No) when month end reports are ran, and is not normally changed manually.</p>
PRIOR FISCAL PERIOD	<p>Two digit Prior Fiscal Period.</p> <p>01 - Period 1 through 04 – Period 4</p> <p>Displays the Prior Fiscal Period. Prior Fiscal Period must equal the Current Fiscal Period minus one, except when the Current Fiscal Period equals '01' in which case the Prior Fiscal Period must equal '04'.</p> <p>The Prior Fiscal Period is not normally changed manually.</p>
PRIOR FISCAL PERIOD OPEN/CLOSE	<p>One character Prior Fiscal Period Open/Close indicator.</p> <p>Y - Prior Fiscal Period Open</p> <p>N - Prior Fiscal Period Closed</p> <p>Controls when the Prior Fiscal Period is open for processing. In order for accounting transactions to post to the prior period, the Prior Fiscal Period must be open for processing. When Quarterly reports are run, this indicator is systematically re-set to 'N' (No).</p>

Data Element	Description
PRIOR EFFECTIVE DATE	<p>Six digit Prior Effective Date (MMDDYY format).</p> <p>Displays the previous date for which system processing was performed. The end of the processing cycle program moves the current effective date to the prior effective date.</p> <p>The Prior Effective Date is not normally changed manually.</p>

REPORTING INDICATORS

Data Element	Description
WEEK, MONTH, QUARTER, YEAR	<p>One character Reporting indicators:</p> <p>Y - Run Reports</p> <p>N - Do not Run Reports</p> <p>These indicators are used to trigger the execution of reports identified as being week, month, quarter, or year end. The indicator works in conjunction with the Report Request Table. For example, if the Month Reporting Indicator is set to 'Y' (Yes), then all monthly reports will be generated.</p>

PRIOR YEAR ENCUMBRANCE INDICATOR

Data Element	Description
PRIOR YEAR ENCUMBRANCE	<p>One character Prior Year Encumbrance indicator:</p> <p>Y - Prior Year Encumbrances may be post to or entered.</p> <p>N - Prior Year Encumbrances may not be posted to or entered.</p> <p>Controls when transactions can be entered that create or post to prior year encumbrances.</p>

CONTROL INDICATORS

Data Element	Description
WARRANT DUE PRINT DATE	<p>Six digit Warrant Due Print Date (MMDDYY format).</p> <p>Displays the date for which warrants are selected for printing from the Warrant Writing File. Warrants with Due Date through this date are selected for printing. Warrant selection is based on the actual date and the time which batch processing occurs. The system will automatically input the current effective date in this field.</p> <p>The Warrant Due Print Date is not normally changed manually.</p>

Data Element	Description
WARRANT RUN	<p>One character Warrant Run indicator:</p> <p>Y - Run Warrant Writing</p> <p>N - Do not run Warrant Writing</p> <p>Controls when the batch warrant writing system is run. This indicator is check by the batch warrant writing programs.</p> <p>The Warrant Run indicator is normally be set to 'Y' and is not normally changed manually.</p>
WARRANT CONTROL PURGE/ACTIVATE RUN	<p>One character Warrant Control Purge/Activate Run indicator:</p> <p>N - Do not run Warrant Control Purge/Activate</p> <p>P - Purge Warrants</p> <p>Controls if the warrant purge program is to be executed. Warrants are purged on the second workday of each month. When a warrant has a status of redeemed or cancelled and a status date four month prior to the current date it is purged from the Warrant Control File. The actual purge date used is entered on the D60 – Purge Control Date for WC. The indicator is automatically set to 'N' by the system at the end of cycle. This indicator is not used in the fiscal year end stale dated warrant cancellation process. Both the D60 and the Purge Indicator are scheduled in ESP, a scheduling program used by the Computer Service Center. ESP triggers the running of specific jobs that then update the D60 and set the Purge Indicator on the SM Table.</p>
LABOR DISTRIBUTION RUN	<p>One character Labor Distribution Run indicator:</p> <p>Y - Run Labor Distribution</p> <p>N - Do not run Labor Distribution</p> <p>Controls when the transactions created in the payroll processing are to be interfaced to STARS during the nightly IEU. ESP systematically triggers the job that updates the Labor Distribution Run Indicator whenever it validates that EIS's final payroll jobs have successfully run. After ESP completes that validation, it executes a system order to set the Labor Distribution Run Indicator to 'Y' (Yes) and the Labor Distribution process runs. The indicator is automatically set to 'N' by the system at the end of the cycle.</p>
YEAR END CLOSING RUN	<p>The Year End Closing Run indicator is not used.</p>

Data Element	Description
ROLLOVER RUN	<p>One character Rollover Run indicator:</p> <p>Y - Run Rollover</p> <p>N - Do not run Rollover</p> <p>Controls when the rollover subsystem is run. This subsystem moves the balances in the various files to denote month end, period end, or yearend. The D61 Table tells the system which rollover (month, period or year) to run for a given date. The updating of the Rollover Run Indicator is scheduled in ESP, which triggers the running of specific jobs that update the Rollover Run Indicator to 'Y' on the last workday of each month. The indicator is automatically set to 'N' at the end of the cycle.</p>
COST ALLOCATION RUN	The Cost Allocation Run indicator is not used.
GRANT/PROJECT BILLING RUN	The Grant/Project Billing Run indicator is not used.
RECURRING TRANSACTION RUN	<p>One character Recurring Transaction Run indicator:</p> <p>Y - Run Recurring Transactions</p> <p>N - Do not run Recurring Transactions</p> <p>Controls when the recurring transactions will process and is normally set to 'Y'.</p>
FIXED ASSET REVALUATION RUN	<p>One character Fixed Asset Revaluation Run indicator:</p> <p>Y - Run Fixed Asset Revaluation</p> <p>N - Do not run Fixed Asset Revaluation</p> <p>Controls when the fixed asset revaluation programs are to be executed. When run, this procedure will generate FAS transactions to update the replacement value of defined assets. This indicator is normally set to 'Y'.</p>
FIXED ASSET BATCH RUN	<p>One character Fixed Asset Batch Run indicator:</p> <p>Y - Run Fixed Asset Batch</p> <p>N - Do not run Fixed Asset Batch</p> <p>Controls when the fixed asset revaluation programs are to be executed. This procedure extracts transactions from STARS to process through FAS and extracts transactions from FAS to process through STARS. This indicator is normally set to 'Y'.</p>

Data Element	Description
<p>FIXED ASSET MASS CHANGE/FUNDING</p>	<p>One character Fixed Asset Mass Change R indicator: Y - Run Fixed Asset Mass Change N - Do not run Fixed Asset Mass Change</p> <p>Controls when the fixed asset mass change programs are to be executed. This procedure generates FAS transactions to change certain data elements on existing properties. This indicator is normally set to 'Y'.</p> <hr/> <p>One character Fixed Asset Funding Run indicator: Y - Run Fixed Asset Funding Change N - Do not run Fixed Asset Funding Change</p> <p>Controls when the fixed asset funding change programs are to be executed. This procedure generates FAS transactions to change certain data elements on existing properties. This indicator is normally set to 'Y'.</p>
<p>ONLINE AVAILABLE</p>	<p>One character Online Available STARS indicator: Y - Online system is available N - Online system is not available</p> <p>Controls when the online system is available. During nightly batch processing, the online system should not be available.</p> <p>At the start of the nightly batch IEU this indicator is automatically set to 'N' - Online system not available. At the end of a system processing cycle, this indicator is re-set to 'Y' - Online system available.</p> <p>While this indicator is not normally changed manually, it may be if circumstances are such that it is necessary to keep agency users from accessing the system without closing the STARS or FAS files. (The same message is displayed to users attempting to sign on to STARS when the indicator is set to 'N' as when the STARS files are closed.) By the use of special security profiles access may be gained to view information and make table changes while the Online System Available indicator is set to 'N'.</p>

Data Element	Description
	<p>One character Online Available FAS indicator:</p> <p>Y - Online system is available</p> <p>N - Online system is not available</p> <p>The indicator is usually set to 'Y' (Yes) through most of the fiscal year. From the end of June until after the fiscal yearend close weekend, the indicator is set to 'N' (No). By setting the indicator to 'N' agencies are not allowed to access FAS even though the FAS files are not actually closed. (The same message is displayed to users attempting to sign on to FAS when the indicator is set to 'N' as when the FAS files are closed.)</p>
<p>CURRENT PROCESS CYCLE DATE/TIME</p>	<p>Displays the start of the current system processing cycle in MMDDYY and HHMM format.</p> <p>At the end of the IEU, the program moves the system date and time into the Current Process Cycle Date and Time to document the start of a new cycle.</p> <p>This field cannot be manually updated.</p>
<p>CURRENT CYCLE NUMBER</p>	<p>Displays the five-digit Current Processing Cycle Number. At the end of the IEU, the end-of-the-processing-cycle programs move the Current Cycle Number to the Prior Cycle Number and increments the Current Cycle Number by one.</p> <p>This field cannot be manually updated.</p>
<p>PRIOR PROCESS CYCLE DATE/TIME</p>	<p>Displays the end of the prior system processing cycle in MMDDYY and HHMM format. The information indicates the start date and time of the most recent IEU, which is the end of the Prior Process Cycle.</p> <p>This field cannot be manually updated.</p>
<p>PRIOR CYCLE NUMBER</p>	<p>Displays the Prior Processing Cycle five-digit number.</p> <p>This field cannot be manually updated.</p>