

# Idaho Employees' Winter 2023 Luma Journey

January

February - March

Spring



I'm an Idaho employee with no manager responsibilities and no job responsibilities in HR, Finance, or Procurement.

Watch available [Luma Highlights](#) Videos online.

Complete the "Employee" User Simulation.

Virtually attend (or view recording of) the "Employee" Role Workshop online.

Be on the lookout for training registration in Spring 2023!



I'm an Idaho employee with no manager responsibilities, and a job function in HR, Finance, or Procurement.

Watch available [Luma Highlights](#) Videos online.

If you have a job function in Finance or Supply Chain Management, [view infographics](#).

Complete the "HR Generalist" User Simulation, if in HR.

If applicable, participate in **Luma Labs** (if your agency is not participating in JSIT).

Virtually attend (or view recording of) **Role Workshop(s)** that correspond to your job responsibilities, as well as the "Employee" Role Workshop.

Be on the lookout for training registration in Spring 2023!



I'm an Idaho employee with manager responsibilities, and no HR, Finance, or Procurement job functions.

Watch available [Luma Highlights](#) Videos online.

Complete the "Manager" User Simulation.

If applicable, participate in **Luma Labs** (if your agency is not participating in JSIT).

Virtually attend (or view recording of) the "Employee" and "Manager" Role Workshops.

Be on the lookout for training registration in Spring 2023!



I'm an Idaho employee with manager responsibilities, and HR, Finance, or Procurement job functions.

Watch available [Luma Highlights](#) Videos online.

If you have a job function in Finance or Supply Chain Management, [view infographics](#).

Complete the "Manager" User Simulation and "HR Generalist" User Simulation, if in HR.

If applicable, participate in **Luma Labs** (if your agency is not participating in JSIT).

Virtually attend (or view recordings of) the "Employee" and "Manager" Role Workshops, plus any **Role Workshop(s)** that correspond to your job responsibilities.

Be on the lookout for training registration in Spring 2023!

## Employee Luma Activity Definitions

### Luma Highlights

Brief videos available online that highlight different capabilities and features of the Luma system.

### Infographics

One-page descriptions that detail change impacts to particular roles and functions.

### User Simulation

Online simulations that mimic users being inside Luma, introducing them to the look and feel of Luma. Employees will be guided with instructions on how to complete common scenarios.

### Luma Labs

Provide selected Idaho agency employees an opportunity to experience their COA data, org structure, and sample of basic processes, and configuration. *Future communications will outline participation.*

### Role Workshops

Content-specific presentations for employees based on their current jobs and activities, and provide an orientation to how those will change with Luma. Details of work with Luma will include tasks performed in Luma, as well as a discussion of changes and impacts associated with the employees' roles.

More information about all events will be available online on the SCO website and through your agency Change Liaison.

[Luma Website](#) | Email: [luma@sco.idaho.gov](mailto:luma@sco.idaho.gov)

