

## IPOPS Actions Requiring Agency Approval

NOTE: (\*) Donated Leave forms must be received at DSP  
by the Agency Approval Deadline

Pay Date	Agency Approval Deadline (*)	Pay Period Effective Dates	
		Begin Date	End Date
01/01/20	12/13/19	12/01/19	12/31/19
02/01/20	01/15/20	01/01/20	01/31/20
03/01/20	02/12/20	02/01/20	02/29/20
04/01/20	03/16/20	03/01/20	03/31/20
05/01/20	04/15/20	04/01/20	04/30/20
06/01/20	05/11/20	05/01/20	05/31/20
07/01/20	06/12/20	06/01/20	06/30/20
08/01/20	07/15/20	07/01/20	07/31/20
09/01/20	08/17/20	08/01/20	08/31/20
10/01/20	09/14/20	09/01/20	09/30/20
11/01/20	10/16/20	10/01/20	10/31/20
12/01/20	11/13/20	11/01/20	11/30/20