

# STATEWIDE FISCAL POLICY ADVISORY COMMITTEE MINUTES

Thursday, September 10, 2020

2:30 p.m.

## **Present:**

Jason Martinez, DFM  
Ken Suchy, ISP  
April Renfro, LSO  
Tiffini LeJeune, SCO  
David Fulkerson, DFM  
Michael Pearson, Fish & Game  
Jennifer Bonilla, SCO  
Jason Brizendine, H&W

## **Absent:**

Dave Tolman, ITD  
Lisa Johnson, Corrections  
Dave Jensen, Finance

### **1. Minutes**

- Tiffini LeJeune moved to approve the minutes from the March 11, 2020 meeting. Ken Suchy seconded. Motion approved.

### **2. GASB Leases Statement – Tiffini LeJeune - TABLED**

- GASB87 will become effective when LUMA goes online. Policy updates are being worked on to incorporate LUMA changes.

### **3. Moving Expenses Taxability Agreement Form – Lisa Johnson - TABLED**

- Lisa Johnson was unable to attend. This item has been tabled until the next meeting.

### **4. LUMA Policy Updates – Tiffini LeJeune**

- Tiffini LeJeune present members with proposed policy updates from LUMA for Accounts Payables, Accounts Receivables, and P-Card.
- The first policy reviewed was Accounts Receivables. Members had questions on Inter-Agency billing and why it says “used when one fund provides goods or services to another fund within the state.” That should be agency instead of fund.
- Administrative Procedures in the AR policy 1. a through d appears to be more of a definition than a procedure. Instead of “consider” it should be “must” do.
- Policy removed how to write off AR in STARS, but did not replace with a how to in LUMA.
- Members requested representatives from the LUMA team attend future discussions.
- The Accounts Payable policy was reviewed next. It looks like all of the policies were merged into one policy. Members asked if the LUMA team could break them out to individual policies. Tiffini will communicate this to the LUMA team.
- P-Card Policy changes – There were questions on group cards and how they would be handled in LUMA. In addition to a group card, the policy seems to say there would be a

form delegating authority for an employee to use someone else's P-Card. This raised concerns with multiple members.

- Members believe it will be beneficial to meet with the LUMA team for further policy discussions and to possibly meet once a month until the policies are updated. Jennifer and Tiffini will work with Brandon Purcell on arranging future meetings.

#### **5. LUMA Discussion – Concerns/Feedback**

- Bucket funds – how will LUMA handle them? Will they require code changes?
- Health & Welfare – Feels everything is going well. There are concerns regarding trust accounts.
- Fish & Game– there are questions on fund split in LUMA. LUMA does it at end of month. Fish and Game prefers nightly for balancing. Concerns on explaining and training biologists in the field on LUMA.
- ISP – There are many unknowns on how it will come together and work. ISP is preparing to integrate their systems to Navision then to LUMA.
- LSO – April is a Change Liaison for LUMA. She has questions on how they are going to do training and how things will work in day to day operations.
- DFM – There is concern on training for all employees, especially with LUMA going online during fiscal year end. There is potential for entries to be done incorrectly and not caught until month end reports are run. That will create a lot of manual adjustment entries to be made. Will there be a test system that employees can work in and learn before go live?

Michael Pearson moved to adjourn. Ken Suchy seconded. Motion approved.

**Next Meeting:** To Be Determined, Adobe Connect/In Person