



STATE OF IDAHO
OFFICE OF THE STATE CONTROLLER
BRANDON D WOOLF

Memorandum

TO: Agency Directors, Financial Officers and Payroll Officers
State of Idaho

FROM: Brandon D Woolf
Idaho State Controller and
Secretary to the State Board of Examiners

DATE: January 24, 2017

SUBJECT: BOARD OF EXAMINERS APPROVAL

At the December 20, 2016 meeting, the State Board of Examiners amended the official business state travel mileage rate in the State Travel Policies and Procedures.

The new rate is **53.5 cents per mile driven for business purposes, effective January 1, 2017**. This will make the state mileage rate reimbursement correspond with the current federal rate set by the Internal Revenue Service.

To view the full State Travel Policy and Procedures document, you can visit the State Controller's website at:
[http://www.sco.idaho.gov/web/sbe/sbeweb.nsf/pages/trvlpolicy.htm/\\$File/BOE%20Travel%20Policy%20-%20Updated%201-3-2017.pdf?OpenElement](http://www.sco.idaho.gov/web/sbe/sbeweb.nsf/pages/trvlpolicy.htm/$File/BOE%20Travel%20Policy%20-%20Updated%201-3-2017.pdf?OpenElement)

If you have any questions regarding these policies or procedures, my staff will be pleased to assist you at (208) 334-3100 or e-mail the Board of Examiners at brdexam@sco.idaho.gov.

Thank you,

A handwritten signature in blue ink that reads "Brandon D Woolf".

Brandon D Woolf