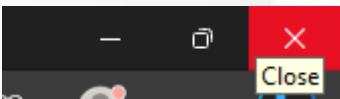# Luma

Do your part to keep your data safe.

Protect confidential employee information by following these helpful steps for using Luma securely.

Log Out
Log out of your Luma account once you have completed your task.

Close Your Browser
Click the red "X" to close your browser window after logging out to ensure your Luma session has ended.

Lock Your Computer
Always lock your computer when you walk away from your workstation.

Beware When You Share
If you use a shared workstation, take extra precautions to log off of Luma and close your browser, not just your broswer tab.

For questions, contact us at:
luma@sco.idaho.gov