Preparing Agencies for Success Before and After Infor CloudSuite Go-Live

KNOW

Read Luma Project news and updates in this column.

Sprint 3: The Luma project is preparing to begin testing in Sprint 3. Our objective in Sprint 3 is to validate any configuration adjustments.

Test Script Development: Through August and September the Luma project team will working on test script development:

- Test scripts outline the actions to be executed in order to verify the functionality of the end-to-end integrated system.
- On track to upload 770 baseline test scripts to the testing tool by August 3rd.
- State resources to refine scripts through August.

DO

Meet with employees and leadership in your agency to discuss these messages or action items.

Training Needs Assessment: The Training Needs Assessment will help the Luma Training Team design training activities to support the deployment of Luma and ensure a smooth transition for end-users. Agency Advocates will be reaching out to you with a basic survey this month to gather an understanding of the training needs for your agency.

Cohorts:

- C3 – Procurement Configuration due 8/31
- C4 – Finance Configuration due 8/31
- C5 – Chart of Accounts due 8/31

Fixed Assets: A physical inventory of existing assets should be completed from your current Fixed Asset system by 10/30/2020. The goal is to only convert assets to Luma that can be physically accounted for by your Agency. For more information on fixed assets clean-up, please watch the video from our fixed assets workshop: https://www.youtube.com/watch?v=ficXLkUvc1Y&t=1s

Next Change Liaison Remote Meeting:

September 2, 2020: 2:00pm – 3:00pm

SHARE

Please share this information or engagement opportunities with your Agency

Luma Town Hall: Please share the Luma town hall webpage and recording with your agency!

> **Luma Town Link**

Change Impacts, Welcome to Luma Series: The Change Management team has been identifying and tracking any changes that will affect people, processes, or policy in the Luma system. The first batch of Welcome to Luma Series will be released on August 10th. Please share these documents with Agency personnel.

REPORT

Report feedback to the project team or complete action items the Luma project team is requesting from your agency.

Luma Town Hall Feedback: Let us know what you thought of the Town Hall by providing your feedback. Please note, you may need to disconnect from your VPN to access the survey

> **Feedback Survey**

Interfaces/ conversions: Interface and conversion working sessions with Agencies have started and will continue through the summer. Please be responsive to meeting requests and follow-up action items as the project team works through functional and technical specifications for interfacing with your agency systems.

Aug 6, 2020