



KNOW

Read Luma Project news and updates in this column.

BPR Review Workshops: Luma management facilitated four business process redesign statewide review workshops this week. Workshops provided every agency the opportunity to ask questions and provide input on the redesigned State business processes either in person or via Webex.

Configuration Training: The Luma project team is currently going through configuration training. This familiarizes the team with the Infor CloudSuite product and provides information on how to configure various parts of the system to meet the needs of State and agency staff to complete their work responsibilities.

Chart Of Accounts (COA): Members of the Luma project are in the process of identifying representatives to help create agency specific elements of the COA. The COA is a framework to classify and organize State and agency information. This will include financial transactions as well as non-financial data such as project details and performance metrics. The Chart of Accounts captures information at a meaningful level of detail to assist agencies in managing resources.



DO

Meet with employees and leadership in your agency to discuss these messages or action items.

Ensure your agency has reviewed the released business process maps and provided feedback to the project team on any gaps in the process maps that would prevent your agency from accomplishing business operations in the new system. **The feedback deadline is February 26th.**

Opportunities to make substantial changes in the way work gets done in government are rare. When the opportunity arises, it is important to seize it. Be sure your agency is taking advantage of Luma engagement opportunities.

Want Luma to present at your next meeting? Let us know! We love visiting agencies and talking about Luma.

Contact Luma for questions, comments, feedback, or to have us present at your next meeting via our email luma@sco.idaho.gov.



SHARE

Focus on the details on the “Know” section.

Let coworkers in your agency know that you are the designated change liaison for the Luma project.

Tell leadership in your agency what you learned during the kick-off and what your expected responsibilities will be for the duration of Phase 1.

In regards to implementation, we are all eager to see how the Luma system will support the State’s business activities. The software system has robust configuration capabilities which provide options to select the best fit for statewide needs. Communications around “How” the system operates will be developed and delivered in conjunction with the configuration of the Luma system. Stay tuned!



REPORT

Report feedback to the project team or complete action items the Luma project team is requesting from your agency.

Identification of Subject Matter Expert(s) with the following knowledge is a critical step in the design of your agency specific Chart of Accounts (described in the “Know” column) elements:

- Subject Matter Expert on agency reporting requirements
- Subject Matter Expert on agency programs
- Subject Matter Expert on agency grants, if applicable
- Subject Matter Expert on agency projects

This knowledge base could be spread over a number of positions at your agency or centralized to a single person. Roles such as Financial Officer, Financial Manager, or Grants Manager may be great resources to aid in your identification.

Please email Chart of Accounts subject matter experts names to us via our Luma email at luma@sco.idaho.gov by February 28th.