Preparing Agencies for Success Before and After Infor CloudSuite Go-Live

KNOW

Read Luma Project news and updates in this column.

System Integration Testing 1 (SIT1): SIT1 will begin October 19th and agency involvement will begin October 26th. Agencies were selected to participate in SIT1 based on the following set of criteria:

- The agency is in Cohort 1-4
- The agency is home to a Luma team member
- The agency has a completed Chart of Accounts
- The agency has a completed configuration
- The agency has completed interfaces and conversions
- Agency complexity/size

As the Luma project team continues into the SIT2, additional agencies will have the opportunity to participate in testing and provide us with feedback. Moreover, agencies will have another opportunity to participate with User Acceptance Testing prior to full End User Training.

Chart of Accounts Build Completed: Thank you to all the agencies and staff for working hard with the Luma team on the Chart of Accounts! This is a huge milestone we were able to achieve together and on schedule.

DO

Meet with employees and leadership in your agency to discuss these messages or action items.

Cohorts:

- C6 – Finance Configuration due 9/30
- C6 – Procurement Configuration due 10/15
- C7 – Finance Configuration due 10/15
- C7 – Procurement 10/31

Fixed Assets: A physical inventory of existing assets should be completed from your current Fixed Asset system by 10/30/2020. The goal is to only convert assets to Luma that can be physically accounted for by your Agency. For more information on fixed assets clean-up, please watch the video from our fixed assets workshop: https://www.youtube.com/watch?v=ficXLkUvc1Y&t=1s

Next Change Liaison Remote Meeting: TBA

SHARE

Please share this information or engagement opportunities with your Agency

Newsletter: Please share the monthly newsletter with your colleagues!

Welcome to Luma: Please distribute the Welcome to Luma infographics to your agency staff.

Infographics can also be found here: https://www.sco.idaho.gov/LivePages/luma_-welcome-to-luma-series.aspx

Luma Newsletter #18

REPORT

Report feedback to the project team or complete action items the Luma project team is requesting from your agency.

Interfaces and Conversions

N on-standard benefits: Does your agency have any agency specific non-standard benefits that are not currently included on the benefits tab of the B6 or in the budget development manual that would affect your personnel cost budget forecast calculations? For example the additional life insurance option offered by ISP.

If so please let us know by **SEPTEMBER 18th** so the budget team can include these in the new budget system. As well please let us know if it is a variable or fixed benefit cost and how much they are or how they are calculated.

October 6, 2020