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STARS USER MANUAL

STATEWIDE DESCRIPTOR TABLE D62 – ACCOUNTING PERIOD

D62 – ACCOUNTING PERIOD

The D62 table defines the valid accounting periods by transaction (fiscal) year for reporting and processing purposes. System Management Tables also access these dates for system control reasons.

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VERSION 3.1          STARS--DESCRIPTOR TABLE MAINTENANCE/INQUIRY          S023
FUNCTION: R (A=ADD, C=CHANGE, D=DELETE, N=NEXT, R=RECALL)
TABLE-ID-NUMBER: 62 ACCOUNTING PERIOD
                   ....|....1....|....2....|....3....|....4....|....5
TABLE-ENTRY-KEY: 200101
                   TRANS YEAR, PERIOD CODE
REFERENCE-DATA: 0701200009302000
                   ST MMDDCCYY, END MMDDCCYY
TITLE: 1ST QUARTER - FISCAL YEAR 2001
    
```

D62 – ACCOUNTING PERIOD DATA ENTRY REQUIREMENTS

<u>Data Element</u>	<u>Description</u>
TABLE-ID-NUMBER	Enter 62 .
TABLE-ENTRY-KEY	<u>TRANS YEAR</u> Enter the four-digit transaction year (fiscal year).

Data Element	Description
	<p><u>PERIOD CODE</u></p> <p>Enter the two-digit fiscal period code (01-04).</p> <p>01 – July-September 02 – October-December 03 – January-March 04 – April-June</p>
REFERENCE DATA	<p><u>ST MMDDCCYY (start of period)</u></p> <p>Enter the eight-digit start of period date. Identifies the first day of the period. Use the following based on the period year above:</p> <p>0701(year) – For period 01, the year should be the calendar year, which would be the year <u>before</u> the Trans (fiscal) Year. 1001(year) – For period 02, the year should be the calendar year, which would be the year <u>before</u> the Trans (fiscal) Year. 0101(year) – For period 03, the year would equal the Trans (fiscal) Year. 0401(year) – For period 04, the year would equal the Trans (fiscal) Year.</p> <p><u>END MMDDCCYY (end of period)</u></p> <p>Enter the eight-digit end of period date. Identifies the last day of the period. Use the following based on the period year above:</p> <p>0930(year) – For period 01, the year should be the calendar year, which would be the year <u>before</u> the Trans (fiscal) Year. 1231(year) – For period 02, the year should be the calendar year, which would be the year <u>before</u> the Trans (fiscal) Year. 0331(year) – For period 03, the year would equal the Trans (fiscal) Year. 0630(year) – For period 04, the year would equal the Trans (fiscal) Year.</p> <p>NOTE: You do not need to post a period for fiscal month 13 (06-31-xx)</p>
TITLE	<p>Enter the title of the accounting period, up to 50 characters. (E.g.: 1st Quarter – Fiscal Year 2001</p>