
STARS USER MANUAL.....	1
AGENCY DESCRIPTOR TABLE D26 - FACILITY	1
D26 – FACILITY	1
D26 – FACILITY DATA ENTRY REQUIREMENTS	1

STARS USER MANUAL

AGENCY DESCRIPTOR TABLE D26 - FACILITY

D26 – FACILITY

The D26 table identifies the agency-specific codes and titles used for cost accumulation and reporting purposes. This code allows you to gather information for a group of transactions, regardless of how the Facility is related to your agency structure. This code can be used for tracking costs for items such as a copier, including maintenance, paper, etc., or the costs of administering a certain lease, including legal and upkeep costs, etc. The only way to extract facility information is by using ad hoc reporting. Facility information will also show on reports that have a column for Facility.

VERSION 3.1	STARS--DESCRIPTOR TABLE MAINTENANCE/INQUIRY	S023
FUNCTION: R (A=ADD, C=CHANGE, D=DELETE, N=NEXT, R=RECALL)		
TABLE-ID-NUMBER: 26 FACILITY		
.....1.....2.....3.....4.....5		
TABLE-ENTRY-KEY: 230L001		
AGENCY, FACILITY		
REFERENCE-DATA:		
TITLE: LEASE 1 - ADMIN COPIER		

D26 – FACILITY DATA ENTRY REQUIREMENTS

<u>Data Element</u>	<u>Description</u>
TABLE-ID-NUMBER	Enter 26.
TABLE-ENTRY-KEY	AGENCY - Enter the three-digit agency code set up in Descriptor Table 02 for your agency. FACILITY - Enter the four-character code your agency has assigned.
REFERENCE DATA	Leave blank.
TITLE	Enter the name, up to 50 characters, your agency assigns for this facility code.